



# BUBBENHALL PARISH COUNCIL

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## BUBBENHALL PARISH COUNCIL

*Draft minutes- to be approved at 17<sup>th</sup> January 2017 meeting*

**Minutes of the Bubbenhall Parish Council Meeting, Tuesday, 6<sup>th</sup> December 2016,  
7.30pm at the Village Hall, Bubbenhall.**

**Present:**

Cllr S Haynes (Chair)  
Cllr Sam Baker  
Cllr Win Nwachukwu  
Cllr Bob Powell  
Cllr Jan Lucas  
Cllr J Shattock

Cllr P Redford (WDC)  
Cllr W Redford (WCC)

Jane Fleming (Clerk)

Members of Public 3

**1. Apologies for absence**

Apologies were received from Cllr N Harrington (WDC)

**2. Declarations of interest and dispensations**

No declarations received.

**3. Minutes of previous meetings on 8<sup>th</sup> November 2016**

These were agreed and signed by the Chair

**4. Warwick District Council – Chairman, Councillor Mrs Jane Knight**

Cllr Haynes welcomed the Chairman of Warwick District Council, Cllr Mrs Jane Knight to the Parish Council meeting. Cllr Mrs Knight thanked the Parish Council for inviting her and explained that her responsibility was Leamington Town Council and as such she was interested in finding out more about how the smaller parish councils operated and was trying to visit as many as possible. For her year in office she is promoting the Inspirational Women Award which has a closing deadline of 31 January 2017 for any nominations.

**5. Matters arising:**

- i. Parish Councillor vacancy  
Councillors identified possible individuals for the position. This will be taken forward to the next meeting.
- ii. Overgrown footpath Home Close to Moat Close – update  
Need to identify the landowner – Cllr Nwachukwu to follow up
- iii. Overgrown shrubs by Riverside – ongoing  
Cllr Lucas reported the residents have cleared the area. This item is now closed.
- iv. Pavement repair, Reading Room, Spring Hill  
This needs to be checked to see if it has been actioned. This item will be on the agenda for next meeting.
- v. White line Spring Hill / Stoneleigh Road

Cllr W Redford requested councillors provide some evidence to support this. A site visit was proposed.

- vi. Dog Fouling signs. Update Cllr Baker  
Cllr Baker reported the Dog Warden would look at the recreation ground and footpath area either before or after Christmas. Cllr Baker to report at next meeting.
- vii. Notice Board – Lower End  
Cllr Haynes to action before year end.

**6. Neighbourhood Plan:**

- i. Update – Housing Needs Survey  
Cllr Powell reported the Housing Needs survey had been distributed at the end of November with 81 returned so far. This is not yet at 30% so there will be follow up action to increase the numbers. It was proposed that Fiona Henderson from Rural Community Council be invited to the January meeting.
- ii. End of Grant Return – (13/07/16 – 13/01/17) and next Grant Application.  
It was agreed that Cllr Haynes and the clerk meet to take this forward.

**7. Local Plan:**

- i. Update: close of hearings 15/12/16  
The inspection period is now almost complete. A report will now be prepared which should be ready early Spring (possibly end of March).

**8. Youth Space & recreation ground**

- i. Playing field update  
Cllr Baker reported that 4 moles have been removed.  
Feedback from the RoSPA report showed that despite the notices “trapping fingers” was still identified as a safety issue. Cllr discussed the gate at the entrance to the courts and agreed it would be sensible to have it removed. Cllr Baker will follow up on this decision.

**9. Highways:**

- i. Update  
Cllr Powell reported the new HGV signs appear to be effective with the number of reported sightings down.  
Cllr Powell explained the confusion for motorists regarding the 50mph and 30 mph speed signs on the Stoneleigh Road. Possibly repeater signs could be a solution. Cllr W Redford (WCC) agreed to include it in the site visit (see item 5v).  
Cllr Powell also raised the issue of traffic entering and exiting the village and requested that Cllr W Redford consider the need for warning signs with 2 leading from Lillington roundabout.
- ii. A445 speed issues  
There have been responses from residents regarding the proposal to have Police speed checks on A445. Clerk to produce a summary of the responses.

**10. Business from members of the public**

Cllr Lucas reported there is still a puddle collecting outside The Firs, Stoneleigh Road. This is to be checked on the site visit.

**11. Finance**

- i. Financial report (payments and summary schedule attached).  
The Clerk presented the financial reports, invoices were approved, and cheques signed by Cllr Baker & Cllr Powell.
- ii. Budget/Precept 2017/18  
The deadline for Precept to be submitted to WDC is Friday 27<sup>th</sup> January 2017. Cllr Haynes and clerk to review at a separate meeting.

**12. Planning**

- i. **W/16/1999** - Braughing Mead, Ryton Road, Bubbenhall, Coventry, CV8 3BH, **Application. D/L 07/12/16**  
No objections
- ii. **W/16/2077** - Southcote, Ryton Road, Bubbenhall, Coventry, CV8 3BL. **Application. D/L 15/12/16**  
No objections
- iii. **W/16/2065** - 32 Moat Close, Bubbenhall, Coventry, CV8 3BX, **Application. D/L 15/12/16**  
No objections
- iv. **W/16/0239** - Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout. **Application Amendment. D/L 06/12/16 (12 noon)**

At the meeting held earlier this evening the amendment was carried 9-1 in support. Cllr Shattock reported that it had become clear that emails to the Planning Committee were shown to be more effective than letters.

The Parish Council wished to express its thanks to Cllr Shattock and Cllr Lucas for all their hard work.

**13. Reports from meetings attended**

None

**14. Parish matters (AOB)**

The tree cuttings in the playing field, on the edge of the car park were becoming an eyesore and needs to be sorted. The leaves collecting in the car park need clearing. Cllr Baker to contact the handyman.

Cllrs thanked Cllr Baker on the excellent article produced about the work of the Parish Council. Councillors to report any idea for future articles to Cllr Baker.

**15. Correspondence not dealt with in other items**

None to report

**Date of next meeting 17th January 2017**